Commissioner James G. “Grant” Wells called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30a.m. on 10 November 2022. Commissioners present: James G. “Grant” Wells, James R. Ryan, Thomas O’Neal, Ronald Coss, and Bill McGee. Executive Director Cathy Wood and Assistant Director Crystal Baker were also present.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: Tom O’Neal moved to dispense with the reading of the Minutes of 3 October 2022 and approve them as written. The motion was seconded by Jim Ryan and carried by a unanimous vote.

**Assistant Director Updates:** The board received a Thank You card. Ms. Baker read aloud a card received from Ms. Cynthia Harshaw thanking Ms. Wood, Ms. Baker, and the board for all of their help and for the Kroger food card.

The vinyl for the windows in the back office was discussed. Ms. Baker emailed Andy from MacRay who advised Ms. Baker the vinyl would be in and printed this week.

Correspondence was discussed. Ms. Baker received a letter inviting the office to a program that will honor patients, visitors, and associates for their service. The event will be held on Thursday November 10th from 11:30-noon in the Springfield Regional Medical Center’s main lobby area. Ms. Baker also received a letter from Ashtabula County Job & Family Services regarding our transportation program. Ms. Baker advised the board that she will respond to the letter.

The Veterans Benefits and Informational Fair was discussed. Ms. Wood stated there were fifty-nine veterans who attended with fourteen of them being new to the office. Ms. Baker added that ten of the fourteen new veterans have appointments scheduled. Mr. Ryan stated we should probably reduce the time to three hours and everyone agreed. Ms. Baker passed around letters she wrote to vendors thanking them for their time and attendance so that the board members could sign.

**Executive Director Updates:** Ms. Wood discussed the Encompass Program.  The Vet Center representative referred a veteran to her who would like to complete the program.

Jim Ryan moved to acknowledge payment of the following invoices:

**Advertising & Printing~** Alpha Media $1950.00 for ads. Lamar $300.00 for billboards.

**Contract Services~** Spectrum $137.97 for internet.

**Equipment Lease~** US Bank $88.55 for postage meter lease.

**Other Expenses~** CC Historical Society $1905.00 for November Lease.

**Outreach~** Carmae Catering $2062.50 for Catering Services for the Informational Fair.

The motion was seconded by Ron Coss and carried by a unanimous vote.

**Public Comments:** None.

Bill McGee moved to enter executive session for the purpose of reviewing financial assistance. Ron Coss seconded the motion. Bill McGee called the roll: Bill McGee, yes; Grant Wells, yes; Jim Ryan, yes; Tom O’Neal, yes; Ron Coss, yes; motion carried. The board entered Executive Session at 8:40a.m. The board reviewed financial assistance. The board returned to open session at 9:05 a.m.

Bill McGee moved to approve financial assistance for the following applicants: Ron Coss seconded the motion.

**Nicolas Beebe**, 2145 Harshman Blvd., Springfield, OH 45504, technician, was approved for $110.00 to Columbia Gas for heat, a cash grant to the veterans for $1160.94 for insurance and $262.10 for car payment, and $800.00 to Rob Florence for housing. Vote: Yes 5, No 0.

**Douglas Chapman**, 1724 Falmouth Ave., Springfield, OH 45503, block layer, was approved for a $200.00 Kroger card for food, $393.00 to Columbia Gas for heat, $113.71 to Ohio Edison for electric, and $228.10 to City of Springfield Utility Billing for water. Vote: Yes 5, No 0.

**Jodie Collier**, 29 Old Mill Rd., Springfield, OH 45506, LPN, was approved for $750.00 to Nancy Troutwine for housing. Vote: Yes 5, No 0.

**Howard Johnson**, 102 Snyder St., Springfield, OH 45504, laborer, was approved for a $300.00 Kroger card for food and a $100.00 Kroger card for gasoline. Vote: Yes 5, No 0.

**Calvin Layton**, 254 Orth Rd., New Carlisle, OH 45344, driver, was approved for a $300.00 Kroger card for food and $1200.00 to Lauren Parke for housing. Vote: Yes 5, No 0.

**James Miller**, 220 Montgomery Ave., Apt. 104, Springfield, OH 45506, driver, was approved for a $300.00 Kroger card for food, $100.00 for gasoline, and $375.00 to SMHA for housing. Vote: Yes 5, No 0.

**Roderick Wells**, 1707 E. High St., Apt. 503, Springfield, OH 45505, laborer, was approved for a $300.00 Kroger card for household items, $144.00 to SMHA for housing, and $1500.00 to Sue’s Furniture for furniture. Vote: Yes 5, No 0.

There being no further business to come before the board, Tom O’Neal moved to adjourn the meeting. The motion was seconded by Ron Coss and carried by a unanimous vote. The meeting adjourned at 9:15 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grant Wells, President

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