Commissioner Thomas O’Neal called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30a.m. on 2 February 2023. Commissioners present: James R. Ryan, Thomas O’Neal, James G. “Grant” Wells, Bill McGee, and Ronald Coss. Executive Director Cathy Wood and Acting Director Crystal Baker were also present.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: Jim Ryan moved to dispense with the reading of the Minutes of 26 January 2023 and approve them as written. The motion was seconded by Ron Coss and carried by a unanimous vote.

**Acting Director Updates:** Ms. Baker advised the board that the office will purchase pizza be host a soup kitchen event February 22nd. Ron Coss asked what time they should be there. Ms. Baker responded with 4:30 p.m.

Outreach project was spoken about. Ms. Baker met with Jennie Zimmer who would like to collaborate with the office and the Heritage Center to provide stars cut out of tattered flags and placed in a small zippered pouch with a note. These are for individuals to give to veterans to they are not forgotten. Tom O’Neal suggested we construct our own saying to place on the note. Bill McGee recommended stating the flags were flown in Clark County.

Vehicle mileage was discussed. The blue car has 42,315, the red van has 104,063, the wheelchair bus has 19, 973 and the wheelchair van has 11,393. Jim Ryan asked if we really needed a new vehicle this year. Ms. Wood suggested we purchase a new car and keep the blue vehicle at the office for the staff to use when making runs for the office.

Ms. Baker distributed the monthly Report to Posts and discussed end of month reports with board members. There were no questions.

Kolton Rice, the owner of OpenEye Studios, entered the meeting. Kolton presented to the board and spoke about videography marketing. Discussion ensued. Ron Coss moved to approve entering into a contract for six months at $1,000 a month. The motion was seconded by Jim Ryan and carried by a unanimous vote.

**Executive Director Updates:** None.

Jim Ryan moved to acknowledge payment of the following invoices:

**Other Expenses ~** Pitney Bowes $127.80 for ink for postage machine.

The motion was seconded by Bill McGee and carried by a unanimous vote.

**Public Comments:** None.

Bill McGee moved to enter executive session for the purpose of reviewing financial assistance. Jim Ryan seconded the motion. Ron Coss called the roll: Bill McGee, yes; Grant Wells, yes; Jim Ryan, yes; Tom O’Neal, yes; Ron Coss, yes; motion carried. The board entered Executive Session at 9:21 a.m. The board discussed personnel issues. The board returned to open session at 9:33 a.m.

There being no further business to come before the board, Jim Ryan moved to adjourn the meeting. The motion was seconded by Grant Wells and carried by a unanimous vote. The meeting adjourned at 9:35 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Thomas O’Neal, President

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