Commissioner Thomas O’Neal called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30a.m. on 9 February 2023. Commissioners present: James R. Ryan, Thomas O’Neal, James G. “Grant” Wells, Bill McGee, and Ronald Coss. Executive Director Cathy Wood, Acting Director Crystal Baker, and David Mitchell were also present.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: Jim Ryan moved to dispense with the reading of the Minutes of 2 February 2023 and approve them as written. The motion was seconded by Ron Coss and carried by a unanimous vote.

**Acting Director Updates:** Ms. Baker and the board chatted about a clothing allowance for 2023. Jim Ryan moved to authorize and approve a clothing allowance of $200.00 per employee. The motion was seconded by Ron Coss and carried by a unanimous vote. After this year the board mentioned a clothing allowance for every other year.

Commercials for the Veterans Office was discussed. Bill McGee asked at the last board meeting how many times the commercial airs. Ms. Baker advised the board that the commercial averages out to be 45,745 commercials per month.

Ms. Baker read aloud a letter from Tom Loftis regarding the bronze plaque that will be placed in the cemetery. They asked how we would like our name put on the plaque. The board decided they wanted it to say Veterans Service Commission of Clark County. Ms. Baker stated she would let Mr. Loftis know.

**Executive Director Updates:** Ms. Wood discussed the MOU that was prepared regarding transportation to the CBOC.  It was forwarded to Kevin Spriggs at TAC Industries.  Mr. Springgs informed Ms. Wood that the charge would not be $3.97 per trip as the contract for JFS indicates.  Since our transportation would be separate from that contract the charge would be $22.00 per trip.  Discussion ensued.

Ron Coss moved to acknowledge payment of the following invoices:

**Advertising & Printing ~** Alpha Media $1,950.00 for radio ads.

**Equipment Lease** ~ Cintas $120.00 for AED, Pitney Bowes $127.80 for postage ink.

**Office Supplies ~** Kavanaugh’s $235.14 for office supplies.

**Other Expenses ~** OSACVSO $120.00 for Winter Quarterly Registration. Fast Lane $49.42 for vehicle washes.

The motion was seconded by Grant Wells and carried by a unanimous vote.

**Public Comments:** None.

Grant Wells moved to enter executive session for the purpose of reviewing financial assistance. Bill McGee seconded the motion. Ron Coss called the roll: Bill McGee, yes; Grant Wells, yes; Jim Ryan, yes; Tom O’Neal, yes; Ron Coss, yes; motion carried. The board entered Executive Session at 8:52 a.m. The board reviewed financial assistance applications. The board returned to open session at 9:05 a.m.

Bill McGee moved to approve financial assistance for the following applicants: Jim Ryan seconded the motion.

**Craft, Timothy,** 313 Ravenwood Dr., Springfield, OH 45504, laborer, was approved for a $300.00 Kroger card for food and a $100.00 Kroger card for gasoline. Vote: Yes,5 No,0.

**Donald Ferryman,** 315 S. Burnett Rd., Apt. 912., Springfield, OH 45505, laborer, was approved for a $200.00 Kroger card for food and a $100.00 Kroger card for gasoline. Vote: Yes,5 No,0.

**Paul Greene,** 647B Villa Rd., Springfield, OH 45503, driver, was approved for a $200.00 Kroger card for food, a $100.00 Kroger card for gasoline, and $895.00 to Properties Plus 1, LLC for housing. Vote: Yes,5 No,0.

There being no further business to come before the board, Grant Wells moved to adjourn the meeting. The motion was seconded by Ron Coss and carried by a unanimous vote. The meeting adjourned at 9:10 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Thomas O’Neal, President

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