Commissioner Thomas O’Neal called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30a.m. on 6 April 2023. Commissioners present: James R. Ryan, Thomas O’Neal, Bill McGee, and Ronald Coss. Executive Director Cathy Wood and Acting Director Crystal Baker were present. James G. “Grant” Wells was absent and excused.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: Jim Ryan moved to dispense with the reading of the Minutes of 30 March 2023 and approve them as written. The motion was seconded by Ron Coss and carried by a vote of 4-0.

**Acting Director Updates**: Shredding services were discussed. The offices’ contract with Shred-it has expired. Ms. Baker advised the board members that ERTH Systems Shredding will start picking up documents next week.

Bombas was discussed. Ms. Baker informed the board that she placed her first order of socks to be donated and is waiting on a ship date to be given.

Ms. Baker distributed the monthly Report to Posts and discussed end of month reports with board members. The board members asked that Ms. Baker adjust the Report to Posts and separate the number of rides to the clinic in Springfield and Dayton VA Medical center.

**David Mitchell:** None

Ron Coss moved to acknowledge payment of the following invoices:

**Equipment Lease ~** U.S. Bank $59.00 for copier lease.

**Memorial Day Expenses ~** VFW 1031, AMVETS 148, MOPH 620, and Voiture 384, $500.00 each for Memorial Day Expenses.

**Other Expenses ~** Mac Ray $204.50 for Tom O’Neal’s shirt order.

**Travel ~** OSACVSO $300.00 for Spring Registration for Baker, Hicks, Mitchell, and Ward.

The motion was seconded by Bill McGee and carried by a unanimous vote.

**Public Comments:** None.

Bill McGee moved to enter executive session for the purpose of reviewing financial assistance and discuss personnel action. Jim Ryan seconded the motion. Ron Coss called the roll: Bill McGee, yes; Grant Wells, absent; Jim Ryan, yes; Tom O’Neal, yes; Ron Coss, yes; motion carried. The board entered Executive Session at 9:00 a.m. The board reviewed financial assistance applications and discussed personnel action. The board returned to open session at 9:20 a.m.

Jim Ryan moved to increase David Mitchell’s pay $3.00 an hour effective 1 March 2023. The motion was seconded by Ron Coss and carried by a unanimous vote.

Bill McGee moved to approve financial assistance for the following applicants: Ron Coss seconded the motion.

**DeHart, Charles,** PO Box 955, Springfield, OH 45501, laborer, was approved for a $300.00 Kroger card for food, $267.09 to Chrysler Capital for car payment, and $669.00 to SMHA for housing. Vote: Yes,4 No,0.

**Randall, Michael,** 3728 Pitchin Rd., Springfield, OH 45502, sales, was approved for a $400.00 Kroger card for food, a $100.00 Kroger card for gasoline, and $1189.72 cash grant to the veteran for car payments. Vote: Yes,4 No,0.

**Rothgeb, Ernest,** 2125 S. Tecumseh Rd., Lot 100, Springfield, OH 45502, carpenter, was approved for $1099.00 to Pleasant Valley MHC for a deposit and $1099 to Pleasant Valley MHC for housing. Vote: Yes,4 No,0.

**Wayne, Winston Jr.,** 10723 Plattsburg Rd., South Charleston, OH 45368, machine operator, was approved for a $400.00 Kroger card for food and $1071.66 to Ohio Edison for electric. Vote: Yes,4 No,0.

There being no further business to come before the board, Jim Ryan moved to adjourn the meeting. The motion was seconded by Ron Coss and carried by a unanimous vote. The meeting adjourned at 9:30 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Thomas O’Neal, President

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