Commissioner Thomas O’Neal called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30 a.m. on 11 May 2023. Commissioners present: James R. Ryan, Thomas O’Neal, Bill McGee, James G. “Grant” Wells and Ronald Coss. Executive Director Cathy Wood, Acting Director Crystal Baker, and Assistant Director David Mitchell were also present.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: Jim Ryan moved to dispense with the reading of the Minutes of 4 May 2023 and approve them as written. The motion was seconded by Ron Coss and carried by a unanimous vote.

**Acting Director Updates:** Ms. Baker advised the board that the license plates for the two vehicles the office was given are ready. Ms. Wood suggested trading in the oldest vehicle and getting a small SUV as it would be easier for the veterans to get in and out of. The board agreed.

The 2024 Budget was discussed. The board members approved and signed the letter and budget that was drafted for the Clark County Board of Commissioners.

Ron Coss moved to acknowledge payment of the following invoices:

**Advertising & Printing** ~ Alpha media $1950.00 for radio ads.

**Assistance ~** Cashstar $7824.00 for Kroger giftcards.

**Contract Services** ~ Spectrum $167.97 for internet.

**Equipment Lease ~** U.S. Bank $84.04 for copier lease and overages.

**Indigent Burial ~** Robert C. Henry $1000.00 for indigent burial of Donald Ramey.

**Memorial Day Expenses ~** AMLEG 176 and AMLEG 362, $500.00 each for Memorial Day Expenses.

**Office Supplies** ~ Kavanaugh’s $89.03 for office supplies.

**Other Expenses ~** Mac Ray $231.00 for Bill McGee clothing, $204.94 for Annisa Younts clothing, and $70.00 for Cathy Wood’s clothing. Clark Co., Historical Society $3924.00 for April and May lease. Colonial Flag Foundation $250.00 for Field of Honor. Myron $123.50 for outreach items.

**Outreach ~** Cashstar $990.00 for surviving spouse Kroger cards.

**Travel ~** Roger Ward $248.82 and Crystal Baker $312.82 for reimbursement and mileage.

The motion was seconded by Grant Wells and carried by a unanimous vote.

**Public Comments:** None.

There being no further business to come before the board, Bill McGee moved to adjourn the meeting. The motion was seconded by Grant Wells and carried by a unanimous vote. The meeting adjourned at 9:00 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Thomas O’Neal, President

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