Commissioner Thomas O’Neal called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30 a.m. on 15 June 2023. Commissioners present: James G. “Grant” Wells, Thomas O’Neal, Bill McGee, Jim Ryan, and Ronald Coss. Acting Director Crystal Baker and Assistant Director David Mitchell were also present.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: Grant Wells moved to dispense with the reading of the Minutes of 8 June 2023 and approve them as written. The motion was seconded by Jim Ryan and carried by a unanimous vote.

**Acting Director Updates:** Indigent Burial was discussed. Bill McGee moved to approved the payment of $1,000.00 to Richard, Raff, & Dunbar for the indigent burial of Mark Garrett. The motion was seconded by Grant Wells and carried by a unanimous vote.

The County travel policy was discussed. Ms. Baker informed the board members that she submitted travel paperwork for the office employees to attend the fall school in Dublin, Ohio in September. Angela Wheeler advised Ms. Baker that the County would not authorize lodging or per diem due to the hotel being 46.5 miles from the office and not the 50 miles or further. The board members agreed it be in the service officers best interest to stay overnight and participate in the programs that are offered in the evening. The commission shall cover the cost of the employee’s transportation, attendance, registration, and overnight stay expenses. Reimbursement for meals and mileage will also be included. The Commission’s policy shall override the Clark County policy.

**Assistant Director Updates:** Mr. Mitchell reminded the board members there would be no meeting next Thursday and that Ms. Baker would be out of the office from Friday the 16th through the 26th.

Ron Coss moved to acknowledge payment of the following invoices:

**Assistance ~** Cashstar $2,940.00 for Kroger Cards.

**Equipment Lease ~** Cintas $120.00 for AED.

**Other Expenses ~** Flower Craft $109.00 for a plant for Carole Ryan’s service, Springfield News-Sun $170.97 for newspaper subscription, Fastlane $11.19 for a vehicle wash. Huntington Bank $177.36 for office beverages.

**Travel ~** Darwin Hicks $971.26 for travel reimbursement to National Conference. Roger Ward $986.46 for travel reimbursement to National Conference. Elan $1586.00 for lodging to Spring School. David Mitchell $1,072.14 for travel reimbursement to National Conference.

The motion was seconded by Jim Ryan and carried by a unanimous vote.

**Public Comments:** None.

Grant Wells moved to enter executive session for the purpose of reviewing financial assistance. Bill McGee seconded the motion. Ron Coss called the roll: Bill McGee, yes; Grant Wells, yes; Jim Ryan, yes; Tom O’Neal, yes; Ron Coss, yes; motion carried. The board entered Executive Session at 8:40 a.m. The board reviewed financial assistance applications. The board returned to open session at 8:55 a.m.

Grant Wells moved to approve financial assistance for the following applicants: Bill McGee seconded the motion.

**Brewton, Jacquine,** 1202 Dahlia Dr. East, Springfield, OH 45505, nursing assistant, was approved for a $300.00 Kroger card for food. Vote: Yes,5 No,0.

**Morgan, Amanda,** 725 Villa Rd., Unit 110, Springfield, OH 45503, administration, was approved for a $300.00 Kroger card for food, $831.80 to Fillmore Property Group for housing, and $123.91 to Ohio Edison for electric. Vote: Yes,5 No,0.

**Rush, Jason,** 1900 Marinette, Springfield, OH 45503, truck driver, application was tabled while seeking further information. Vote: Yes,5 No,0.

There being no further business to come before the board, Jim Ryan moved to adjourn the meeting. The motion was seconded by Ron Coss and carried by a unanimous vote. The meeting adjourned at 9:00 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Thomas O’Neal, President

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