Commissioner Thomas O’Neal called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30 a.m. on 3 August 2023. Commissioners present: James G. “Grant” Wells, Thomas O’Neal, Bill McGee, and Jim Ryan. Executive Director Cathy Wood, Acting Director Crystal Baker, and Assistant Director David Mitchell were also present.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: Jim Ryan moved to dispense with the reading of the Minutes of 27 July 2023 and approve them as written. The motion was seconded by Grant Wells and carried by a unanimous vote.

**Acting Director Updates:**

Ms. Baker advised the board she received notice of the closure of north and southbound traffic on South Fountain Avenue from High Street to the railroad tracks on August 17th from noon to 9pm for marketFEST.

Ms. Baker communicated to the board members that the new vehicle has been moved to the lot and the blue car has been brought to the office. The wrap on the blue car could stand to be replaced next year.

All members received and reviewed the end of month reports and received, reviewed, and signed the monthly report to posts.

**Assistant Director Updates:**

Mr. Mitchell followed up on the conversation at the last meeting about the POA mix-ups. The wrong name was given and charges have not been filed on anyone.

Grant Wells moved to acknowledge payment of the following invoices:

**Assistance ~** Cashstar $4800.00 for Kroger food cards.

**Contract Services ~** Spectrum $167.97 for internet services.

**Other Expenses ~** Ferncliff $1040.00 for opening, closing, and foundation fee for Robert Grow, Quick Lane $72.75 for vehicle alignment, Capital Tire $412.00 for new tires, FriendsOffice $53.24 for office supplies, Fastlane $23.31 for a vehicle wash, ERTH $65.00 for shredding services.

**Outreach ~** Myron $822.03 for 2024 calenders.

**Travel ~** Crystal Baker and Darwin Hicks $61.57 each for mileage to Summer Conference.

The motion was seconded by Bill McGee and carried by a unanimous vote.

**Public Comments:** None.

Jim Ryan moved to enter executive session for the purpose of reviewing financial assistance. Grant Wells seconded the motion. Jim Ryan called the roll: Bill McGee, yes; Grant Wells, yes; Jim Ryan, yes; Tom O’Neal, yes; motion carried. The board entered Executive Session at 8:50 a.m. The board reviewed financial assistance applications. The board returned to open session at 8:55 a.m.

Bill McGee moved to approve financial assistance for the following applicants: Jim Ryan seconded the motion.

**Bernard Erwin,** 915 Linden Ave., Springfield, OH 45505, laborer, was approved for a $400.00 Kroger card for food.

Vote: Yes,4 No,0.

There being no further business to come before the board, Jim Ryan moved to adjourn the meeting. The motion was seconded Grant Wells and carried by a unanimous vote. The meeting adjourned at 9:00 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Thomas O’Neal, President

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