Commissioner Thomas O’Neal called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30 a.m. on 10 August 2023. Commissioners present: James G. “Grant” Wells, Thomas O’Neal, Bill McGee, and Jim Ryan. Executive Director Cathy Wood, Acting Director Crystal Baker, and Assistant Director David Mitchell were also present.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: Jim Ryan moved to dispense with the reading of the Minutes of 3 August 2023 and approve them as written. The motion was seconded by Bill McGee and carried by a unanimous vote.

**Acting Director Updates:**

An outreach event was discussed. Ms. Baker followed up on the Cruise in that was hosted August 4th. Fifty cars attended. She changed the flyer for September 1st Cruise in to include the name of the four food trucks, the DJ, door prizes and a 50/50 raffle. She has ordered the flyers and will get the board members a copy once they arrive.

Memorial Day expenses were chatted about. Ms. Baker went through all expense reports that were dropped off at the office. She stated the following posts didn’t supply receipts. PUP Tent 5, VFW Post 8437, AMLEG Post 362, and AMLEG Post 6. Mr. McGee stated that Mr. Clippinger from AMLEG Post 362 never cashed the check and just needs to return it to the office so that they are still eligible next year. Ms. Baker said she would not send a letter to AMLEG 362 since Mr. McGee would tell them to turn the check back in.

Grant Wells moved to authorize the $1,000.00 payment to Jones-Kenney-Zechman for the indigent burial of Gerald R. Childs. The motion was seconded by Jim Ryan and carried by a unanimous vote.

Bill McGee moved to pay $1,000.00 for the renewal of the light pole banner with our name on it. The motion was seconded by Grant Wells and carried by a unanimous vote.

**Assistant Director Updates:**

Mr. Mitchell advised the board members that the VA extended the date to file an intent for the PACT Act to Monday August 14th due to technical issues.

Grant Wells moved to acknowledge payment of the following invoices:

**Advertising & Printing ~** Alpha Media $1950.00 for radio advertisements.

**Contract Services ~** Spectrum $167.97 for internet services.

**Equipment Lease ~ US** Bank $87.04 for copier lease and overages.

**Other Expenses ~** Clark County Historical Society $1962.00 for August lease payment, FriendsOffice $176.02 for office supplies, Olligraphics $150.00 for business cards and flyers.

**Travel ~** Roger Ward and David Mitchell $61.57 each for mileage to Summer Conference.

The motion was seconded by Jim Ryan and carried by a unanimous vote.

**Public Comments:** None.

Bill McGee moved to enter executive session for the purpose of reviewing financial assistance. Grant Wells seconded the motion. Jim Ryan called the roll: Bill McGee, yes; Grant Wells, yes; Jim Ryan, yes; Tom O’Neal, yes; motion carried. The board entered Executive Session at 8:50 a.m. The board reviewed financial assistance applications. The board returned to open session at 9:10 a.m.

Grant Wells moved to approve financial assistance for the following applicants: Bill McGee seconded the motion.

**Matthew Brickman,** 1219 Albermarle Rd., Springfield, OH 45504, laborer, was approved for a $500.00 Kroger card for food and $1700.00 to Nicholas Zimmerman for housing. Vote: Yes,4 No,0.

**Kendra Cobb,** widow**,** 422 Catherine St., Springfield, OH 45506, laborer, was approved for a $300.00 Kroger card for food and a $100.00 Kroger card for gasoline. Vote: Yes,4 No,0.

**Larry Peterson,** 1716 Salem Ave., Springfield, OH 45505, LPN, was approved for $153.95 to Ohio Edison for electric, $599.00 cash grant to the veteran for a dryer, $810.00 to New Carlisle Federal Savings Bank for a mortgage payment, $500.00 to N&D Automotive for a car repair, and $105.57 to Columbia Gas for heat. Vote: Yes,4 No,0.

**LaRue Sparks,** 1707 E. High St., Apt. 515, Springfield, OH 45505, laborer, was approved for a $300.00 Kroger card for food. Vote: Yes,4 No,0.

There being no further business to come before the board, Jim Ryan moved to adjourn the meeting. The motion was seconded Bill McGee and carried by a unanimous vote. The meeting adjourned at 9:15 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Thomas O’Neal, President

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