Commissioner Thomas O’Neal called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30 a.m. on 24 August 2023. Commissioners present: James G. “Grant” Wells, Thomas O’Neal, William E. McGee, and James R. Ryan. Executive Director Cathy Wood, Acting Director Crystal Baker, and Assistant Director David Mitchell were also present.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: James R. Ryan moved to dispense with the reading of the Minutes of 17 August 2023 and approve them as written. The motion was seconded by William E. McGee and carried by a unanimous vote.

**Acting Director Updates:** Ms. Baker followed up on the Medal of Honor memorial that was spoke about at the last meeting. Ms. Wood found an Attorney General Opinion that stated, “A program founded by an agency or entity other than a veterans service commission is not a program established by a veterans service commission for purposes of R.C. 5901.03€. R.C. 5901.03 € does not authorize a veterans service commission to donate its funds to a veterans organization or any other agency.

Memorial Day expenses were discussed. Letters were sent to four organizations that did not return expense reports. Those letters informed the posts that they will be unable to apply for funds next year. A week later, the office received the expense reports from PUP TENT 5 and VFW 8437. Ms. Baker inquired if she should accept these reports. James R. Ryan stated the rules were nothing new. The board agreed not to accept the expense report from VFW 8437.

The board received and reviewed the July and August subscriptions from Springfield Living Magazine.

James G. “Grant” Wells moved to acknowledge payment of the following invoices:

**Contract Services ~** Shred-it $148.66 for shredding services.

**Other Expenses ~** Huntington Bank $402.29 for office expenses.

**Outreach** ~ 4imprint $1668.23 for outreach items.

The motion was seconded by William R. McGee and carried by a unanimous vote.

**Public Comments:** None.

James G. “Grant” Wells moved to enter executive session for the purpose of reviewing financial assistance and discussing employee discipline. William E. McGee seconded the motion. James R. Ryan called the roll: William E. McGee, yes; James G. “Grant” Wells, yes; James R. Ryan, yes; Tom O’Neal, yes; motion carried. The board entered Executive Session at 8:45 a.m. The board reviewed financial assistance applications and discussed employee discipline. The board returned to open session at 9:10 a.m.

James G. “Grant” Wells moved to approve financial assistance for the following applicants: William E. McGee seconded the motion.

**Anthony Davis,** 21 E. Cassilly St., Springfield, OH 45504, laborer, was approved for a $300.00 Kroger card for food, a $100.00 Kroger card for gasoline, and $253.77 cash grant to the veteran for a car payment.. Vote: Yes, 4 No, 0.

**Anthony Jones,** 1810 N. Limestone St., Springfield, OH 45503, laborer, was approved for $1,000.00 to Scanlan Construction for mortgage, $250.10 to Ohio Edison for electric, $112.20 to Columbia Gas for heat, and $175.02 to City of Springfield for water/sewer. Vote: Yes, 4 No, 0.

**Kellee Murley,** 498 Lammes Lane, New Carlisle, OH 45344, medic, was approved for $5,629.92 to New Carlisle Federal Savings Bank for mortgage and $1,200.00 cash grant to the veteran for a washer and dryer. Vote: Yes, 4 No, 0.

**Norma Webb,** widow, 911 W. Columbia St., Springfield, OH 45504, laborer, was approved for a $300.00 Kroger card for food and $349.00 cash grant to widow for glasses. Vote: Yes, 4 No, 0.

There being no further business to come before the board, James R. Ryan moved to adjourn the meeting. The motion was seconded by James G. “Grant” Wells and carried by a unanimous vote. The meeting adjourned at 9:15 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Thomas O’Neal, President

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