Commissioner William E. McGee called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30 a.m. on 12 October 2023. Commissioners present: James R. Ryan, William E. McGee, and James G. “Grant” Wells. Executive Director Crystal Baker and Assistant Director David Mitchell were also present. Thomas O’Neal was absent and excused.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: James G. “Grant” Wells moved to dispense with the reading of the Minutes of 5 October 2023 and approve them as written. The motion was seconded by William E. McGee and carried by a vote of Yes, 2 No, 0 with James R. Ryan abstaining due to last week’s absence.

**Acting Director Updates:** Outreach in Clark County Nursing Homes was discussed. James G. “Grant” Wells moved to authorize purchasing $25.00 Kroger cards for all veterans and widows who reside in a Clark County Assisted Living Facility and/or Nursing Home. The motion was seconded by James R. Ryan and carried by a unanimous vote.

**Assistant Director Updates:** Mr. Mitchell spoke with the board members about how the drivers receive the list of van riders everyday. Annisa, the office manager, has to text the drivers daily sometimes multiple times about van riders. Annisa would like a work cell phone to be able to communicate with the drivers. James R. Ryan moved to approve the purchase of a cell phone for the front desk. The motion was seconded by James G. “Grant” Wells and carried by a unanimous vote.

The office received a card from Cathy Wood which Mr. Mitchell read aloud.

James R. Ryan moved to acknowledge payment of the following invoices:

**Assistance ~** Cashstar $2940.00 for food cards.

**Burial Plots ~** Springfield Cemetery Association $9500.00 for plots at Ferncliff.

**Other Expenses ~** Fastlane $27.04 for a vehicle wash. MacRay $1815.00 for November Fair shirts.

The motion was seconded by James G. “Grant” Wells and carried by a unanimous vote.

**Public Comments:** None.

James G. “Grant” Wells moved to enter executive session for the purpose of reviewing financial assistance. James R. Ryan seconded the motion. James R. Ryan called the roll: William E. McGee, yes; James G. “Grant” Wells, yes; James R. Ryan, yes; Tom O’Neal, absent; motion carried. The board entered Executive Session at 8:47 a.m. The board reviewed financial assistance applications. The board returned to open session at 8:55 a.m.

James G. “Grant” Wells moved to approve financial assistance for the following applicants: James R. Ryan seconded the motion.

**William Rhyan,** 400 Sunset Court, Apt. 5B, South Charleston, OH 45368, laborer, was approved for a $400.00 Kroger card for food, $548.00 to Country Lane Apartments for housing, $113.00 to aes Ohio for electric, $99.00 to CenterPoint for heat, $409.96 cash grant to the veteran for car payment, and $194.36 cash grant to the veteran for car insurance.

Vote: Yes, 3 No, 0.

**James Runals,** 1029 Wendall Ave., New Carlisle, OH 45344, forklift operator, was approved for a $400.00 Kroger card for food, $1278.81 to PNC Bank for mortgage, $191.03 to Ohio Edison for electric, $55.99 to CenterPoint for heat, and $745.75 to Allstate for insurance. Vote: Yes, 3 No, 0.

There being no further business to come before the board, James R. Ryan moved to adjourn the meeting. The motion was seconded by James G. “Grant” Wells and carried by a unanimous vote. The meeting adjourned at 9:00 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ William E. McGee, Vice President

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