Commissioner William E. McGee called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30 a.m. on 29 February 2024. Commissioners present: James R. Ryan, William E. McGee, Thomas O’Neal, James G. “Grant” Wells, and James L. Hudson Jr. Executive Director Crystal Baker and Assistant Director David Mitchell were also present.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: James R. Ryan moved to dispense with the reading of the Minutes of 22 February 2024 and approve them as written. The motion was seconded by James L. Hudson Jr. and carried by a unanimous vote.

**Executive Director Updates:** Ms. Baker advised that she met with Dan Harkins last week who signed the contract. She will submit the contract to be added to the agenda for the March 6th meeting.

**Assistant Director Updates:** Mr. Mitchell distributed the supplemental policy on travel requests for them to approve. All board members agreed to add it to the supplemental policy handbook and advised to get all employees to sign.

James G. “Grant” Wells moved to authorize payment of the following invoices:

Other Expenses ~ FriendsOffice $15.34 for office supplies, Fastlane $146.39 for vehicle washes, and Annisa Younts $82.27 reimbursement for beverages.

The motion was seconded by Thomas O’Neal and carried by a unanimous vote.

**Public Comments:** None.

Thomas O’Neal moved to enter executive session for the purpose of reviewing and discussing financial assistance applications. James G. “Grant” Wells seconded the motion. James R. Ryan called the roll: William E. McGee, yes; James G. “Grant” Wells, yes; James R. Ryan, yes; Tom O’Neal, yes; James Hudson, yes; motion carried. The board entered Executive Session at 8:36 a.m. The board reviewed financial assistance applications. The board returned to open session at 8:49 a.m.

Thomas O’Neal moved to approve financial assistance for the following applicants: James G. “Grant” Wells seconded the motion.

**Donald Belle,** 17 W. Johnson St., Springfield, OH 45506, laborer, was approved for a $500.00 cash grant to the veteran for insurance deductible. Vote: Yes, 5 No, 0.

**Charles Dehart,** PO Box 955, Springfield, OH 45501, laborer, was approved for a $400.00 Kroger card for food and gasoline. Vote: Yes, 5 No, 0.

**Colby Silver,** 1328 St. Paris Pike, Springfield, OH 45504, welder, was approved for a $400.00 Kroger card for food, a $2030.40 to Freedom Mortgage for housing, $140.00 to Columbia Gas for heat, $74.83 to City of Springfield for water, and $75.00 cash grant to veteran for phone. Vote: Yes, 4 No, 1 (James L. Hudson Jr.).

There being no further business to come before the board, James R. Ryan moved to adjourn the meeting. The motion was seconded by James L. Hudson Jr. and carried by a unanimous vote. The meeting adjourned at 8:53 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ William E. McGee, President

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ James R. Ryan, Secretary