Commissioner William E. McGee called the Clark County Veterans Service Commission (VSC) meeting to order at 8:30 a.m. on 4 April 2024. Commissioners present: William E. McGee, Thomas O’Neal, James R. Ryan, James G. “Grant” Wells, and James L. Hudson Jr. Executive Director Crystal Baker and Assistant Director David Mitchell were also present.

The *Pledge of Allegiance* was recited.

Reading and Approval of Minutes: James R. Ryan moved to dispense with the reading of the Minutes of 28 March 2024 and approve them as written. The motion was seconded by James L. Hudson Jr. and carried with a vote of 4,0 with James G. “Grant” Wells abstaining due to last week’s absence.

**Executive Director Updates:** Ms. Baker advised the board members that at last night’s Soup Kitchen event the office staff and the soup kitchens workers served 217 meals. It was recommended by Fred Stegner that the next event be held in the middle of the month. The next event will be held in the middle of October.

All members received, reviewed, and signed the Report to Posts.

All members received and reviewed the end of month reports.

David Mitchell will not attend Spring School therefore he will run the meeting on 2 May 2024.

**Assistant Director Updates:** Mr. Mitchell updated all board members on the number of DD214’s that have been scanned into VetPro and the server.

Outreach events were discussed. The car, truck, motorcycle event will be held on 12 July 2024. Mr. Mitchell asked if we could use VFW Post 1031 to host a PACT ACT outreach event in late June. Thomas O’Neal is going to check and make sure 22 June and 29 June are open. He will let Ms. Baker know and she will relay back to Gregory Tucker from the Dayton VA.

Thomas O’Neal moved to authorize payment of the following invoices:

Advertising & Printing ~ OpenEye Studio $2,771.43 for videography, Alpha Media $1,950.00 for radio advertisement.

Equipment Lease ~ US Bank $59.00 for copier lease.

Grave Markers ~ Centec $452.58 for flag holders.

Memorial Day ~ VFW Post 1031, VFW 9966, and AMLEG 286 $500.00 each for Memorial Day.

Other Expenses ~ ERTH $65.00 for shredding services.

Travel ~ Darwin Hicks $61.64 for Winter Quarterly mileage reimbursement and $232.12 for plane ticket reimbursement for NACVSO. OSACVSO $100.00 each for Roger Ward, Darwin Hicks, and Crystal Baker Spring school registration.

The motion was seconded by James G. “Grant” Wells and carried by a unanimous vote.

**Public Comments:** None.

James G. “Grant” Wells moved to enter executive session for the purpose of reviewing financial assistance and discussing employee compensation. James R. Ryan seconded the motion. James R. Ryan called the roll: William E. McGee, yes; James G. “Grant” Wells, yes; James R. Ryan, yes; Tom O’Neal, yes; James L. Hudson Jr., yes; motion carried. The board entered Executive Session at 8:55 a.m. The board reviewed financial assistance applications and discussed employee compensation. The board returned to open session at 9:02 a.m.

James R. Ryan moved to increase Crystal Baker’s salary from $42.17 an hour to $43.27 an hour. The motion was seconded by James G. “Grant” Wells and carried by a unanimous vote.

Thomas O’Neal moved to approve financial assistance for the following applicant: James G. “Grant” Wells seconded the motion.

**Gregory Bates,** 2650 E. High St., Apt. 111, Springfield, OH 45505, laborer, was approved for a $500.00 Kroger card for food and gasoline. Vote: Yes, 5 No, 0.

There being no further business to come before the board, Thomas O’Neal moved to adjourn the meeting. The motion was seconded by James R. Ryan and carried by a unanimous vote. The meeting adjourned at 9:05 a.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ William E. McGee, President

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